

SILVER LAKE


Camp & Retreat Center

ADULT CAMPER

Guide to Silver Lake Required Forms

We are so excited you will join us at camp this summer! This guide will help you complete the necessary forms quickly and easily. We suggest you use this to keep track of completed camp documents. Silver Lake does not need to see it: This guide is for you. Online forms save time! Our registration system, UltraCamp, allows us to collect forms securely, speeding up check-in and simplifying your registration for future camp sessions. It should only take 30 minutes or so to complete the basic forms.

All forms should be completed at least 2 weeks prior to camp.

To start a new form, go to <https://www.ultracamp.com/clientlogin.aspx?idCamp=399&campCode=slc>, and log in to get to the My Account page. In the green toolbar at the top of the page, click the menu icon  in the upper left then choose "Document Center" from the list. On the Document Center page, click on the name of the document.

To review/edit forms already in process or completed go to <https://www.ultracamp.com/clientlogin.aspx?idCamp=399&campCode=slc>, log in to get to the My Account page. Click the name of the person to look at their Detail page. Click the heading "My Forms." With this section open, you can click any form to resume editing. Be sure to click the save button at the bottom of the form when you're done making changes. From the My Forms section, you can also click "Complete a new form" to go back to the Document Center.

GENERAL CAMPER FORMS

Behavioral Covenant **Review and update every year** **Completed:_____**

We ask the camper to sign the Behavioral Covenant to confirm that you have read this document and acknowledge and accept the responsibility to meet the listed behavior expectations. ***The camper (under age 18) signs by typing their name in the box and the adult camper/parent/guardian signs with an online signature.***

Camper Demographic Info Form **Review and update every year** **Completed:_____**

Information collected includes: church participation information, ethnic identity, and how you heard about Silver Lake.

Housing Assignment Options **Review and update every year** **Completed:_____**

Silver Lake offers all-gender bunkrooms. This form asks you to indicate your willingness to be placed in an all gender bunkroom. All members of the bunkroom will be provided with private changing areas.

If you have questions, please contact slcrc@silverlakeect.org.

Important Information on Financial Policy **Review and update every year** **Completed:_____**

Completed as part of the registration process, this form to acknowledge that you understand our financial policy. ***This form only needs to be completed once per year for your account.***

ADULT CAMPER FORMS

Adult Camper Information Form **Review and update every year** **Completed:_____**

Information for adults attending a summer camp program at Silver Lake. Having adults at camp is both a joy and a challenge. Because we are caring for children who are not related to you, we are required to follow certain State statutes. We appreciate your willingness to be in compliance with the rules.

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Adult Camper Release Form

Review and update every year

Completed: _____

Please read through and indicate your agreement to each statement. Your online signature indicates you read and fully understand this Acknowledgement and Release of Liability, including the release of all claims, including claims for the negligence of the Released Parties. Your online signature also gives permission for your camper to participate in our high and low ropes courses, and gives our photographer permission to take photos and video of your camper.

MEDICAL FORMS

The Health History and Doctor Signature Page medical forms must be completed for each person attending camp, regardless of age.

Health History (HH)

Review and update every year

Completed: _____

This American Camp Association-approved health form can be filled out by a parent/guardian. If you have completed it before, review and update it with new information. Have insurance card and immunization dates*ready (Adult campers are not required to provide immunization records, but date of last tetanus booster is important). Your online signature on this form gives permission for our camp nurse to treat you. (**Note:** Copies of Insurance Cards are not required. If you must see a doctor while at camp, you may be contacted to provide a copy of your insurance card.)

*Silver Lake follows the immunization requirements for students enrolled in Region 1 Connecticut schools. If you have a medical exemption, please contact us for more information.

MEDICAL FORMS TO DOWNLOAD

Doctor Signature Page

Valid for 2 years from exam date

Dr. Signed: _____ Uploaded: _____

This form must be downloaded, printed, completed, and signed by your doctor. It certifies that your camper has had a physical and can participate in camp activities. Each person gets a unique form with barcode. Please go through the download for each camper.

See below for instructions on uploading forms. *

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Uploading forms

Page one gives you instructions for returning the form via fax, email, or mail so it will be digitally attached to your registration account. This is preferred. You can substitute with school or another camp's form; but be sure to include your camper's name and the name of the program they are attending on the form. Then you must upload the document(s) to your UltraCamp registration account.

Alternatively, you can email a PDF to slcrc@silverlakect.org, fax to 860-364-1000 or mail to 223 Low Rd. Sharon, CT. 06069. **Note 1:** If you have submitted a Doctor's Signature Page or Medication Authorization Form in the past but it has expired, it will not appear in the list of Forms on your camper's Detail page.

Note 2: Once a form has been uploaded, it can take some time to fully process and appear in the UltraCamp account. If it has been 24 hours or more and it still is not in the account, please contact Silver Lake at slcrc@silverlakect.org.